

**AGENDA
FOR BOARD
ACTION –**

**NEW
BUSINESS**

NEW BUSINESS #1

NEW BUSINESS ITEM 1a

MOTION TO APPROVE RESOLUTION 2024-01,
SUPERVISOR SALARY FOR FISCAL YEAR 2024-2025 AT
\$34,000.

MADE BY:

SECOND BY:

ALAN

JASON

SHARON

KATHY

BOB

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR SALARY

RESOLUTION # 2024 - 01

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2024-2025, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Supervisor for 2024-2025 fiscal year should be increased,

BE IT RESOLVED, that the salary for Supervisor shall be \$34,000.00 per year for the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 16th, 2024 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: Merchant

Seconded by board member: Windiate

Upon a roll call vote, the following voted:

Windiate Y Martel Y Merchant Y Cook Absent Schultz Y

Kathy Windiate, Township Clerk Kathy Windiate Date Jan 16, 2024

NEW BUSINESS ITEM 1b

MOTION TO APPROVE RESOLUTION 2024-02, CLERKS
SALARY FOR THE FISCAL YEAR OF 2024-2025 OF
\$31,000.

MADE BY:

SECOND BY:

JASON

SHARON

KATHY

BOB

ALAN

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP CLERK SALARY

RESOLUTION # 2024 - 02

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2024-2025, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Clerk for 2024-2025 fiscal year should be increased,

BE IT RESOLVED, that the salary for Clerk shall be \$31,000.00 per year for the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 16th, 2024 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: Schultz

Seconded by board member: Merchant

Upon a roll call vote, the following voted:

Martel Y Cook Absent Merchant Y Schultz Y Windiate Y

Kathy Windiate, Township Clerk Kathy S. Windiate Date Jan 16, 2024

NEW BUSINESS ITEM 1C

MOTION TO APPROVE RESOLUTION 2024-03,
TREASURER SALARY FOR FISCAL YEAR 2024-2025 AT
\$34,000.

MADE BY:

SECOND BY:

SHARON

KATHY

BOB

ALAN

JASON

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER SALARY

RESOLUTION # 2024 - 03

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2024-2025, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Treasurer for 2024-2025 fiscal year should be increased,

BE IT RESOLVED, that the salary for Treasurer shall be \$ \$34,000.00 per year for the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 16th, 2024 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: Merchant

Seconded by board member: Windiate

Upon a roll call vote, the following voted:

Cook Absent Merchant Y Windiate Y Schultz Y Martel Y

Kathy Windiate, Township Clerk Kathy A. Windiate Date Jan 16, 2024

NEW BUSINESS ITEM 1d

MOTION TO APPROVE RESOLUTION 2024-03,
TRUSTEE SALARY FOR FISCAL YEAR 2024-2025 AT
\$6,000.

MADE BY:

SECOND BY:

SHARON

KATHY

BOB

ALAN

JASON

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP TRUSTEES SALARY

RESOLUTION # 2024 - 04

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2024-2025, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Trustees for 2024-2025 fiscal year should be increased,

BE IT RESOLVED, that the salary for Trustees shall be \$6,000.00 per year for the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 16th, 2024 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: Windiate

Seconded by board member: Martel

Upon a roll call vote, the following voted:

Windiate Y Schultz Y Martel Y Cook Absent Merchant Y

Kathy Windiate, Township Clerk Kathy S. Windiate Date Jan 16, 2024

NEW BUSINESS #3

NEW BUSINESS ITEM 3

I MAKE THE MOTION TO APPROVE ALL TAX LEVY AND NON-TAX LEVY BUDGETS AS FOLLOWS:

Motion to approve the Fire fund Special assessment budget with a tax levy of 1.75 MILL, with 1.75 mill= \$626,418 split by 1.00 mill for Operational expenses and .85 mill for capital budget.

Motion to approve the Road Fund Budget with a tax levy of 1 MILL, with 1 MILL = \$363,508 Operational Budget

Motion to approve the Ambulance fund Special assessment budget with a tax levy of 2.25 MILL, with 2.25 mill= \$805,395 split 1.85 mill for Operational Budget and .4 mill for capital budget.

Motion to approve the General Fund of 1 MILL, with 1 MILL = 363,508 Operational budget

Motion to approve the Liquor Fund Budget as prepared

Motion to approve the Traverse Bay Nature Preserve Fund Budget as prepared

Motion to approve the Cemetery Fund Budget as prepared

MOTION BY:
SECONDED BY

BOB
ALAN
KATHY
SHARON
JASON

TORCH LAKE TOWNSHIP

FIRE FUND

PROPOSED 2024-2025 MILLAGE RATE 1.75 MILL

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	658,326
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ESTIMATED REVENUES COLLECTED 4/1/2023-3/31/2024	\$	618,909
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ESTIMATED EXPENSES 4/1/23-3/31/2024	\$	(379,324)
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NET CASH IMPACT		\$239,585
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ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	897,910
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BUDGET FOR 2024-2025		
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BUDGET REVENUES	\$	626,418
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BUDGETED EXPENSES	\$	(653,305)
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NET CHANGE	\$	(26,887)
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ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	871,023
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Per L-4022, March 01, 2024, real property,

Taxable value=357,953,143

Total FIRE FUND tax revenue \$357,953,143X (.00175) = \$626,418

REVENUE SPLIT OPERATIONS \$357,953 .. CAPITAL ALLOCATION \$268,465

TORCH LAKE TOWNSHIP

ROAD FUND

PROPOSED 2024-2025 MILLAGE RATE 1 MILL
FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025
PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	243,722
ESTIMATED REVENUES COLLECTED 4/1/2022-3/31/2023	\$	357,873
ESTIMATED EXPENSES 4/1/23-3/31/2024	\$	(518,302)
NET CASH IMPACT	\$	(160,429)
ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	83,293

BUDGET FOR 2024-2025

BUDGET REVENUES	\$	363,508
BUDGETED EXPENSES	\$	(317,029)
NET CHANGE	\$	46,479

ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025

\$	129,772
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Per L-4022, March 01, 2024, real and personal property,
Taxable value= 363,508,243

PROPOSED Total ROAD FUND tax revenue \$363,508,243 X (.001) = \$363,508

TORCH LAKE TOWNSHIP

AMBULANCE FUND

PROPOSED 2024-2025 MILLAGE RATE 2.25 MILL

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	554,475
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ESTIMATED REVENUES COLLECTED 4/1/2023-3/31/2024	\$	898,133
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ESTIMATED EXPENSES 4/1/23 - 3/31/2024	\$	(652,476)
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NET CASH IMPACT	\$	245,657
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ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	800,132
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BUDGET FOR 2024-2025		
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BUDGET REVENUES	\$	909,195
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BUDGETED EXPENSES	\$	(877,037)
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NET CHANGE	\$	32,158
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ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	832,290
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Per L-4022, March 01, 2024, real property,

Taxable value=357,953,143

Total AMBULANCE FUND tax revenue \$357,953,143 X (.00225) = \$805,395

REVENUE SPLIT OPERATIONS \$662,213 . . . CAPITAL ALLOCATION \$143,181

TORCH LAKE TOWNSHIP

GENERAL FUND

PROPOSED 2024-2025 MILLAGE RATE 1 MILL

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	906,081
ESTIMATED REVENUES COLLECTED 4/1/2023 - 3/31/2024	\$	670,727
ESTIMATED EXPENSES 4/1/2023 - 3/31/2024	\$	(570,847)
NET CASH IMPACT	\$	99,879
ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	1,005,960
BUDGET FOR 2024 - 2025		
BUDGET REVENUES	\$	651,278
BUDGETED EXPENSES	\$	(621,733)
NET CHANGE	\$	29,546
ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	1,035,506

Per L-4022, March 01, 2024, real and personal property,

Taxable value= \$363,508,243

Total GENERAL FUND tax revenue \$363,508,243 X (.001) = \$363,508

TORCH LAKE TOWNSHIP

LIQUOR ENFORCEMENT FUND

PROPOSED 2024-2025 BUDGET

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	39,028
ESTIMATED REVENUES COLLECTED 4/1/2023-3/31/2024	\$	2,089
ESTIMATED EXPENSES 4/1/23-3/31/2024	\$	(1,013)
NET CASH IMPACT	\$	1,076
ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	40,104
BUDGET FOR 2024-2025		
BUDGET REVENUES	\$	2,200
BUDGETED EXPENSES	\$	(1,190)
NET CHANGE	\$	1,010
ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	41,114

TORCH LAKE TOWNSHIP

TRAVERSE BAY NATURE PRESERVE

PROPOSED 2024-2025 BUDGET

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2025

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	16,006
ESTIMATED REVENUES COLLECTED 4/1/2023-3/31/2024	\$	359
ESTIMATED EXPENSES 4/1/23-3/31/2024	\$	(4,821)
NET CASH IMPACT	\$	(4,462)
ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	11,544
BUDGET FOR 2024-2025		
BUDGET REVENUES	\$	100
BUDGETED EXPENSES		(\$1,750)
NET CHANGE	\$	(1,650)
ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	9,894

TORCH LAKE TOWNSHIP

CEMETERY FUND - ALL OTHER

FISCAL YEAR APRIL 1, 2024 TO MARCH 31, 2025

PROPOSED BUDGET HEARING, TUESDAY, MARCH 12, 2024

SUMMARY

FUND BALANCE BEGINNING OF PERIOD APRIL 1, 2023	\$	74,344
ESTIMATED REVENUES COLLECTED 4/1/2023 - 3/31/2024	\$	2,980
ESTIMATED EXPENSES 4/1/2023 - 3/31/2024	\$	-
NET CASH IMPACT	\$	2,980
ESTIMATED ENDING FUND BALANCE @3/31/2024	\$	77,324
BUDGET FOR 2024 - 2025		
BUDGET REVENUES	\$	2,650
BUDGETED EXPENSES	\$	-
NET CHANGE	\$	2,650
ESTIMATED FUND BALANCE CARRY FORWARD APRIL 1, 2025	\$	79,974

NEW BUSINESS #4

NEW BUSINESS ITEM 4

MOTION TO APPROVE THE PURCHASE OF A
NEW AMBULANCE FROM EMERGENCY
VEHICLES PLUS FOR \$355,223 WITH EXPECTED
DELIVERY JULY 2025.

MOTION BY:

SECONDED BY:

BOB

SHARON

ALAN

JASON

KATHY



3/8/2024

Dear Mike,

Thank you for the call yesterday. As you know, I did order a unit for Torch Lake Township already, trying to avoid a 4-5 year build time. What I did was duplicate the unit you purchased last from me. Please know, the conversion (Wheeled Coach) was locking in the day it was ordered. The caveat is the Ford F550, Ford is not producing them currently due to shortages of fuel tanks and rear ends. The other issue is we do not know what the GPC amount will be for deduction. (Governmental Price Concession).

The following is the price of the Wheeled Coach Type I Ford F550 that matches your current new Ambulance;

2026 Ford F550 4x4 diesel Type I Wheeled Coach 170" x 72" headroom duplicating current newest unit.....\$355,223.00

Please note; Chassis price is estimated, due to shortages and model year as they arrive. Price may need to be adjusted, up or down, based on Ford.

Terms; 10% deposit with order, balance C.O.D. upon acceptance at delivery. Price is based on customer having an active (Ford) FIN code.

Thank you for the opportunity to provide you with this information. Please do not hesitate to contact me with any questions or concerns you may have.

Sincerely,

Scott A. Schalow, Ambulance Sales Manager, Emergency Vehicles Plus, Holland, MI

NEW BUSINESS #5

NEW BUSINESS ITEM 5

MOTION TO APPROVE THE PURCHASE OF A NEW FIRE TANKER FROM T-LINE EMERGENCY VEHICLES FOR \$281,496 WITH EXPECTED DELIVERY SOMETIME BETWEEN APRIL-SEPTEMBER 2026 PER THE PRESENTED CONTRACT.

MOTION BY:

SECONDED BY:

BOB

SHARON

ALAN

JASON

KATHY



EMERGENCY VEHICLE SALES CONTRACT

BUYER:
Torch Lake Township Fire Department
2355 U.S. 31 N.
Kewadin, MI 49648

SELLER:
T-Line Emergency Vehicles
PO Box 639
Grand Ledge, MI 48837

3/8/2024 REV – B

AGREEMENT TO SELL AND TO PURCHASE T-Line Emergency Vehicles d/b/a T-Line (referred to as Seller agrees to sell and Torch Lake Township Fire Department, MI (referred to as Buyer) agrees to purchase the following apparatus per specifications below, which are a part of this contract:

DESCRIPTION OF APPARATUS AND EQUIPMENT PRICE

2024 T-Line 3000 Gallon Polymer Tanker	\$ 161,000.00
2024 Freightliner M2 106 cab and chassis	\$ 119,996.00

Total: **\$ 281,496.00**

- Chassis and transportation of chassis to be paid directly to chassis provider upon delivery to our Lake Odessa, MI facility (Approximate price 119,996.00)
- Freightliner cab and chassis lead time is third quarter 2024
- 1/3 down payment of contract price less chassis price is due within 30 days of signed contract
- T-Line EV LLC applies a tiered build process where buyer pays body/ tank manufacturer and pump module provider directly.
 - The tank/body and subframe manufacturer (Pro-Mec) process requires 1/2 down on order with balance due upon completion and acceptance. Current price for tank/ body and subframe is approximately \$74,000.00
- Final payment will be due upon inspection and acceptance of completed vehicle at our Pottersville, MI facility
- Delivery shall be 90 to 120 days from receipt of painted poly tank/ body at our Lake Odessa, MI facility
- Deduct \$1,000.00 if contract is signed by 3/15/2024

WORK TO BE COMPLETED

Vehicle height not to exceed 9' 8"

Vehicle length not to exceed 27'

CAB AND CHASSIS

1. Cab shall be painted per customer supplied paint code
2. Aluminum alloy wheels – Front and rears
3. Install two (2)
4. Install Kusmaul 1000
5. Air shore line near driver rear door
6. Install polymer "Mapbox" center console between driver and passenger seats
7. Mapbox shall house the following control switches
 - 1 Emergency light switches,
 - 2 Scene light switches
8. Two (2) Emergency stutter horns, one (1) each fender
9. Install One (1) Feneix 60" LED lightbar on cab roof
10. Install two (2) Tecniq K 60 LED emergency lights on grill of cab
11. Install two (2) Tecniq K 60 LED emergency lights on cab hood, one (1) each side
12. Install customer supplied antenna and radio on front of mapbox
13. Install Feneix 100-Watt siren and siren control box
14. Install back up camera with 7" color monitor in cab
15. Install six (6) Tecniq LED lights in chassis cab door entry steps, three (3) each side cab
16. All compartments lights shall be wired to airbrake switch with will activate upon setting brakes

PUMP

TANK / BODY

17. Tank and body shall be constructed of UV polymer
18. 3000 gallons "T" style tank baffled per NFPA (Lifetime Warranty)

Compartment Layout

(Compartment sizes are approximate sizes and may change with the chassis style, body style, and Cab to axle distance.)

Driver's Side

L1-The compartment forward of the rear wheels shall be supplied with an aluminum roll up door. Approximate size shall be 33" high x 70" wide x 26" deep. This compartment shall be equipped with one (1) adjustable height shelf. This compartment shall be equipped with a roll out tray.

L2-The compartment behind the rear wheels shall be supplied with an aluminum roll up door. Approximate size shall be 33" high x 20" wide x 26" deep.

Passenger Side

R1-The compartment forward of the rear wheels shall be supplied with an aluminum roll up door. Approximate size shall be 33" high x 70" wide x 26" deep. This compartment shall be equipped with one (1) adjustable height shelf. This compartment shall be equipped with a roll out tray on compartment floor.

R2-The compartment behind the rear wheels shall be supplied with an aluminum roll up door. Approximate size shall be 33" high x 20" wide x 26" deep.

19. Install FRC tank gauge on pump panel and FRC TankvisionMAXX on rear of body
20. Install 1/8 aluminum diamond plate on front of body.
21. Install 1/8" smooth aluminum on rear of body to be covered with red and yellow reflective vinyl in Chrevon design
22. Pro-Mec Fabricated extruded aluminum subframe for proper mounting of poly tank (Lifetime Warranty)
23. Attach subframe to chassis frame using 5/8" U-bolts and 3/8" plates with self locking 5/8" bolts
24. Fabricate extruded aluminum rear bumper to be attached to chassis frame
 - a. Bumper shall be covered with 3/16" aluminum diamond/ tread plate and have 3/4" LED ICC lighting
25. All compartments shall have polymer uni-struts with "T" bolts
26. Install 1/2" x 3" rubber separating chassis frame from subframe
27. Mount body/tank on chassis frame and connect to chassis frame using Pro-Mec 1/4" galvanized "Hat brackets and 5/8" grade 8 bolts
28. Install four (4) aluminum flared fenderettes. Two (2) each side of body wheel wells
 - a. Fenderettes shall be chrome or painted black – Check prior to ordering
29. Install one (1) 2 1/2" rear fill with a quarter turn ball valve to be terminated with a 2 1/2" female hose thread fitting
30. Install one (1) 4" Firemen's Friend valve with relief valve to be terminated with 4" stortz
31. Install Newton stainless steel swivel dump w/ tele-chute
32. There shall be two (3) SCBA airpack storage areas in wheel well of body, one (1) each side of body with flip doors
33. There shall be four (4) Cast Products SCBA bottle storage, two (2) each side of body
34. Body shall have eight (8) uni-strut, four (4) each side on
35. Install Diamond roll ups doors with LED lighting
 - a. Compartment lights shall be wired to air brake switch in cab
36. Install rubber matting on compartment floors
37. Install extruded aluminum access ladder at rear of body for access to fill tower
38. Install 2" extruded aluminum channel as rub rail with D.O.T. tape on lowest portion of body
39. Install Zico electric portable tank rack on passenger side on compartment tops
 - a. Zico rack control shall be located in passenger side door floor entry area of cab and to rear area. Zico rack control shall be properly labeled
 - b. There shall be an aluminum cover over outside of rack to protect the portable tank from damage
40. One (1) 3000 gallon husky portable tank

ELECTRICAL

41. Install four (4) Tecniq K60 LED lights on the body near wheel wells two (2) each side
42. Install two (2) Feneix beacons with red LEDs, one (1) each side on upper rear of body
43. Install two (2) Tecniq K60 LED red stop / tail lights one (1) each side on rear of body
44. Install two (2) Tecniq K60 LED amber lights with black arrows, one (1) each side on rear of body
45. Install two (2) Tecniq K60 LED white reverse lights, one (1) each side on rear of body
46. Install two (2) Tecniq K60 LED emergency lights on rear of apparatus (1) each side
47. Stop/tail, amber turn signal lights, reverse and emergency lights shall be installed in a Tecniq plastic chrome four place bezel
48. Install Six (6) Tecniq K 90 LED Scene lights, two (2) each side of body, two (2) in rear of body. Rear lights shall be wired to back up lights and back up alarm but will also have independent switch in cab and at rear of body
49. Install two (2) Tecniq docking lights behind rear tandems that will be wired to back up lights and back up alarm
50. Install Teniq LED perimeter lights at cab entrances step area, below pump panels, below each compartment, and below rear bumper to activated with air breaks
51. Install amber traffic advisor light on rear upper of body with control in cab
52. Letter cab doors, number vehicle, and letter body to match department fleet
53. Chevron front bumper and rear of tank/ body with yellow and red reflective material
54. White 4" reflective stripe on cab and body
55. T-Line EV Electrical work has a lifetime warranty
56. All work performed by T-Line EV LLC has a 1-year warranty from date of delivery

1. CANCELLATION

In the event of cancellation by BUYER, Seller shall be entitled to a breakage fee of 10% of the contract price for orders not yet begun in production. For orders in which production has begun, Seller is entitled to the full contract price less the amount of expenses saved by Seller by reason of the cancellation.

2. COMPLETION ESTIMATE

Estimated total calendar days for completion after receipt of painted poly tank/body at the Seller's Grand Ledge, Michigan facility is 90 - 120. It is understood and agreed that the time for completion stated here is only an estimate and may be shortened or extended for any amount of time at Seller's discretion.

3. PAYMENT

BUYER will pay for the apparatus in full directly to the T-Line EV, Grand Ledge, Michigan upon signing of contract chassis to Seller's Grand Ledge, Michigan facility. Buyer shall pay Seller in full without setoff upon completion of the emergency vehicle and timely inspection by the BUYER at the Seller's facility. Any other payment arrangement is to be put in writing, signed by both parties, with a copy made a part of this contract as an appendix. *No checks are to be made payable to Seller's Sales Representatives except on presentation, in writing, of an express power of attorney, executed by Kelly Joseph Thomas, principal of Seller, witnessed and notarized by a Notary Public.* The emergency vehicle will not be released to the Buyer until Seller has received payment in full and proof of insurance for the vehicle.

4. SECURITY INTEREST

As security for payment of all amounts due to Seller, Buyer grants to Seller a security interest in all Equipment sold by Seller to Buyer, and Seller will have all rights of a secured party under the Uniform Commercial Code with respect to the Equipment. Buyer appoints Seller as its attorney-in-fact with authority, at Seller's option, to take actions as Seller deems reasonable in the circumstance to perfect the above security interest in any one or more jurisdictions, and Buyer shall pay all applicable filing fees.

5. LIMITED WARRANTY—DISCLAIMER OF WARRANTIES.

The warranty obligations of Seller for equipment sold will in all respects conform and be limited to the warranty extended by the original manufacturer of the equipment, if transferable. The sole remedy available to Buyer with respect to defects in the equipment will be against the original manufacturer under any applicable manufacturer's warranty to the extent available to Buyer. TO THE EXTENT THE ORIGINAL MANUFACTURER WARRANTY IS NOT TRANSFERABLE TO BUYER, SELLER MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO OR IN ANY WAY RELATING TO THE EQUIPMENT, WHETHER BASED ON BREACH OF WARRANTY OR CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

6. CONSEQUENTIAL DAMAGES AND OTHER LIABILITY

It is understood and agreed that Seller shall not be liable for any defect in any equipment or parts installed onto the emergency vehicle not directly attributable to the negligence of Seller.

7. ARBITRATION

Any controversy or dispute arising among the parties or under this agreement will be resolved by arbitration conducted in the State of Michigan in accordance with the rules of the American Arbitration Association, and judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction.

8. ENTIRE AGREEMENT

This contract including its appendices is the entire understanding between the parties, and merges all prior discussions and agreements between them. Any modifications to this contract, including appendices, must be in writing and signed by an authorized representative of the BUYER and Seller.

9. GOVERNING LAW

This agreement will be governed by and enforced in accordance with the laws of the state of Michigan.

AGREEMENT BY BUYER:

Buyer's Registered Name: _____
By: _____ Date: _____

ACCEPTANCE BY SELLER:

T-Line EV
a Michigan limited liability company

By: _____ Date: _____
K. Joe Thomas, Sales Manager

**NEW
BUSINESS
#6**

NEW BUSINESS ITEM 6

WILL BE HANDED OUT AT MEETING

MOTION TO APPROVE THE REVISED
AMBULANCE BILL RATES EFFECTIVE APRIL 1,
2024.

MOTION BY:

SECONDED BY:

BOB

SHARON

ALAN

JASON

KATHY

**NEW
BUSINESS
#7**

ITEM 7

MOTION TO APPROVE FARRIER SURVEYING INC.
CONTRACT FOR AN ESTIMATED 18,000 TO
SURVEY THE TOWNSHIPS 18 ROAD ENDS AND
NOT TO EXCEED \$20,000 WITHOUT
SUPERVISOR APPROVAL AS PRESENTED.

MOTION BY:

SECONDED BY:

BOB

SHARON

ALAN

JASON

KATHY



FARRIER SURVEYING, INC.

244 S. CEDAR STREET
P.O. BOX 998
KALKASKA, MI 49646

PHONE: 231.258.8162
E-MAIL: office@farriersurveying.com

October 16, 2023

Robert Cook
Torch Lake Township

VIA Email: supervisorcook@torchlaketownship.org

**RE: Proposal for Surveying Services:
Approximately 18 Township controlled Lake Access properties, in T30 & 31N - R08
& 09W, Torch Lake Twp., Antrim Co. as listed in Bob's previous email.**

Bob,

Thank you for your patience and thank you for the opportunity to provide you with a proposal for surveying services for the above-mentioned properties. Based on our research and your request, Farrier Surveying proposes the following:

Tasks for each site:

- Research Farrier records and Register of Deeds for Certified Surveys of the site or adjacent parcels.
- Perform a field Survey of the site, finding or setting the corners.
- Mark the corner pins and stake the sidelines of the access properties with light duty, green steel fence posts.
- Draft an Act 132 Certificate of Survey for each site, which the Township will be responsible for recording with the Register of Deeds.

Schedule: Field work and Certified Surveys will be completed throughout the Fall and Winter 2023-2024. We will send Bob an email when the fieldwork is complete. We will invoice each site separately, on a monthly basis. We will invoice in two phases, for the fieldwork, as it is complete and later when the Certificate of Survey is complete. If the Township has any sites that are a "Priority", we will work our schedule to meet those needs.

Costs: As each of the Sites is unique, the cost per site will vary, perhaps significantly. What I propose is that we proceed with this project with a flexible budget of Not-to-Exceed \$18,000 as an aggregate total, using \$1,000 per site.

If you have any further questions regarding this proposal, please do not hesitate to contact me. Thank you for considering Farrier Surveying!

Regards,

I Accept This Proposal

Dean Farrier, PS
President

Agent/Owner

Date

ANTRIM COUNTY ROAD COMMISSION
Resolution No. 2 of 2004
Page 1 of 3

RECITALS

- A. MCLA 224.18(3); MSA 9.118(3) authorizes the Board of County Road Commissioners to relinquish jurisdiction of any county road, or any part or portion of a county road to the township within which the road is situated.
- B. The Antrim County Road Commission desires to relinquish jurisdiction of the following portions of county roads described below to the Township of Torch Lake, Antrim County, Michigan.
- C. The Township of Torch Lake desires to obtain jurisdiction over those portions of the county roads described below.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Antrim County Board of County Road Commissioners hereby relinquishes jurisdiction of the following described portions of county roads to the Township of Torch Lake, County of Antrim, State of Michigan:

no survey ✓ A. **Kruger Road**: Beginning on the north 1/8 line of section 31, T 31 N, R 8 W, at a point 2376 feet east of the centerline of US 31, thence east to the waters edge of Torch Lake. Certified county road.
TL # 5

no survey ✓ B. **Barnes Road**: Beginning on the east/west section line between section 31, T 31 N, R 8 W, and section 6, T 30 N, R 8 W, at a point 211 feet east of the centerline of Torch View Drive, thence east to the waters edge of Torch Lake. Certified county road.
TL # 4

survey ✓ C. **Creswell Road**: Beginning on the east/west section line between sections 3 and 10, T 30 N, R 9 W, at a point 7339 feet west of the centerline of US 31, thence west to the waters edge of Grand Traverse Bay. Certified county road.
TL # 20

✓ D. **Third Street**: Beginning in section 24, T 31 N, R 9 W, at a point 950 feet easterly of the centerline of US 31, thence easterly to the waters edge of Torch Lake. Certified county road.
TL # 6 B

no survey ✓ E. **Public Dock Road**: Beginning in section 24, T 31 N, R 9 W, at a point 1109 feet easterly of the centerline of US 31, thence easterly to the waters edge of Torch Lake. Certified county road. Day Park
TL # 6

Document 2

ANTRIM COUNTY ROAD COMMISSION

Resolution No. 2 of 2004

Page 3 of 3

TL #12 ✓
Survey

An area of widened right-of-way lying west of Michigan Trail, at the south end of Manitou Trail and lying north of lot 208 depicted in the Plat of Edenshores which has been dedicated to the use of the public.

Document 7

TL #7 ✓
Survey
(other parcel)

R. 7-A
TL #7-A

South Street depicted in the Plat of Torch View Shores which has been dedicated to the use of the public.

Document 2

2. The Clerk of the Antrim County Board of County Road Commissioners is hereby directed to send a copy of this resolution and notice of its adoption to the Torch Lake Township Clerk and to publish it in a newspaper of general circulation within the county once each week for three (3) successive weeks.
3. This resolution shall be effective after it is published once each week for three consecutive weeks in a newspaper of general circulation within the county.

ANTRIM COUNTY ROAD COMMISSION

Date: Sept. 21-2004

By: Jerome Dobrzelewski
Jerome Dobrzelewski

Its: Chairman

Date: SEPT. 24, 2004

By: D.E. Farrier
D.E. Farrier

Its: Clerk

~~TL #1~~ on this list no survey

~~TL #2~~ not on this list no survey

~~TL #3~~ not on this list - do have survey

~~TL #21 - not on this list - do have survey~~ ~~that is name of~~
~~Hyatt Road off Brecken~~

Lot #13

PUBLIC ACCESSSES

JURISDICTION

DNR	COUNTY	RD. COMM.	TWP	OTHER
8	1	2(?)	3	7
	9	4	6	10
		5(?)	19	11
		20		12
		21(?)		13
		22		14
		'B'		15
				16
				17
				18
				'A'

12A-Q
2B-N
2C-P

BLASSEN
SHORES

111125 FT
TACQUET
ROAD

6'E - Public Dock

6'E - 3RD ST/D

BAY COLONY

2.62

NICHOLS

KRUGER RD

0.95

FISH-L 22 (FISHING, STAIRS)

5/A

0.5

ARCHER RD

1.41

SPENCER CIRCLE DR

1.01

WEST POINTE ROAD

CRESWELL RD

1.50

McLACHLAN RD

0.26

NEMEC

1.00

HJELTE RD AKA YELTA

0.50

0.80

CULEMAN

0.50

1.53

0.89

Document #2

4-10-87

**NEW
BUSINESS
#8**

ITEM 8

MOTION TO APPROVE DAY PARK CLEANING
CONTRACT WITH MS. ENIKO STONE FOR AN
ESTIMATED TOTAL NOT TO EXCEED \$15,000
WITHOUT SUPERVISOR APPROVAL AS
PRESENTED.

MOTION BY:

SECONDED BY:

BOB

SHARON

ALAN

JASON

KATHY

CLEANING SERVICES CONTRACT

DRAFT

1. **The parties.** The Cleaning Service Contract, (“Agreement”) made March 19th 2024 made by and between:

Client: Torch Lake Township 2355 N US 31, Kewadin Mi 49648. Mailing address:
PO Box 713, Eastport, Mi 49627.

Service Provider: Eniko Stone.

Service provider and Client are each referred to herein as “party” and, collectively, as the “parties” both of whom agree to be bound by this contract.

1. **Cleaners duties:** Cleaning and sanitation of the Day Parks bathroom facilities. The removal of the trash from garbage receptacles in the bathrooms as well as the trash receptacles in the Day Park.
2. **The Client duties,** “Torch Lake Township will supply bathroom cleaning and sanitation products, toilet paper, soap for dispensers, and garbage bags for all trash receptacles.
3. **Term.** This contract shall begin on May 17th 2023 and end on September 8th 2023.
4. **Schedule.** The cleaning services provider will clean 1x per weekday. 2x per day on weekends and holidays, as presented in attached schedule.
5. **Location:** Torch Lake Daypark located at 12283 Public Dock Road, Kewadin, Mi. 49648.
6. **Pay for services rendered:** \$100.00 per cleaning visit. A 2 visit day is \$200.00 for the day.
7. **Payment schedule:** Bi weekly payments are paid upon receipt of invoice. Turn in dates and pay dates will be included in this contract.

8. Supervision: Periodic inspections shall be conducted by the Day Park Chair or a TLT Board member to ensure that all services are promptly performed.

9. Inability to perform services: If Eniko Stone is unable to perform a visit as scheduled, Eniko must either provide a back up individual and/or notify the Day Park Chair with a 12 hour notice.

10. Insurance: Eniko will at her own cost and expense, maintain insurance through the term of this contract to protect herself and other individuals engaged in work under this contract.

11. Signatories: This contract shall be signed by both parties, TLT Supervisor and Eniko Stone and effective as of the date of this contract.

Robert H. Cook, TLT Supervisor

Date: _____

Eniko Stone

Date: _____

Invoice turn in date (TBD)

Payment Date (TBD)

May xxth 2024

May xxst.

June xxth

June xxth

June xxrd.

June xxth

July xxth

July xxth

July xxst

July xxth

August xxth

August xxth

August xxth

August xxrd

September xxst.

September xth

September xxth

September xxth